



APPLICATION FORM 2012

PLEASE READ THE TERMS AND CONDITIONS ATTACHED PRIOR TO COMPLETING THIS FORM.

PLEASE TYPE OR USE BLOCK CAPITALS. ALL QUESTIONS MUST BE COMPLETED. A CLEAR AND DETAILED APPLICATION WILL ASSIST THE FUND COMMITTEE IN MAKING A DECISION.

1. APPLICANT ORGANISATION/GROUP

Name _____

Address _____

Telephone _____

E Mail _____

Chairperson _____

Treasurer _____

2. PROVIDE A BRIEF OVERVIEW OF YOUR ORGANISATION/GROUP AND ITS KEY ACTIVITIES

3. PLEASE INDICATE THE NATURE OF YOUR STRUCTURE

Constitution / Company Limited by Guarantee / Trust

If other, please specify _____

4. CONTACT DETAILS FOR ALL CORRESPONDANCE IF DIFFERENT TO ABOVE

Name _____

Address _____

Landline _____ Mobile _____

E Mail _____

Position in Organisation/Group _____

5. CONTACT DETAILS FOR SECOND PERSON:

Name _____

Address _____

Landline _____ Mobile _____

Email: _____

Position in Organisation: _____

6. HOW DO YOU FUND EXISTING ACTIVITIES:

7. DESCRIBE IN DETAIL THE PROJECT FOR WHICH YOU SEEK FUNDING: (Attach additional relevant documentation)

8. **ITEMISE THE COST ELEMENTS** (Attach as much additional documentation as will clarify):

_____	€ _____
_____	€ _____
_____	€ _____
_____	€ _____
_____	€ _____
	TOTAL COSTS € _____

Where the grant includes capital items, three quotes MUST be attached. Quotes for all costs will assist assessment.

9. **AMOUNT OF GRANT SOUGHT** € _____

10. **HOW WILL YOU FUND THE BALANCE OF YOUR COSTS:** _____

Attach A Copy Of Your Latest Bank/Building Society/Post Office Account(s) Statement(s)

11. **HAS YOUR ORGANISATION APPLIED FOR ANY OTHER FUNDS IN SUPPORT OF THIS PROJECT**
(Please indicate to what sources, when, and what outcome)

12. **HAS YOUR ORGANISATION PREVIOUSLY APPLIED TO THIS FUND:** YES/NO

If Yes When _____ What was the Outcome _____

DECLARATION:

ON BEHALF OF _____ I CONFIRM THAT I HAVE READ AND ACCEPT THE TERMS AND CONDITIONS APPLYING TO THE CROKE PARK COMMUNITY FUND. I CONFIRM THAT I AM AUTHORISED TO MAKE THIS APPLICATION ON BEHALF OF THE ORGANISATION/GROUP AND THAT THE INFORMATION GIVEN IN THE APPLICATION AND ATTACHMENTS IS TRUE.

SIGNED: _____ **DATE:** _____

NAME (BLOCK CAPITALS) _____

POSITION IN THE ORGANISATION/GROUP: _____

TERMS AND CONDITIONS 2012

The Fund is administered by an independent Fund Committee and the following terms and conditions apply.

1. The Fund is to support projects of benefit to a wide range of people in communities primarily within 1.5 Kilometres of Croke Park.
2. 80% of the participants/beneficiaries must be usually resident within the 1.5 Kilometre catchment area.
3. No project will be given 100% of its costs. The Fund is intended to create/upgrade facilities, enhance services and facilitate activities.
4. Funding can be applied for by any bona fide community/voluntary/not for profit organisation for any initiative/project/programme/activity/equipment/facility which is a one off. Ongoing costs/overheads/administration costs are not eligible.
5. Applications must be submitted on the standard application form together with requested documents and any other information which will assist the Fund Committee in making their decision. Application Forms can be downloaded from www.crokepark.ie/about/community/community-fund. They are also available from Community Fund, Croke Park Stadium, Jones Road, Dublin 3. Completed Forms can be posted to the above address or emailed to communityfund@crokepark.ie.
6. Applications must be submitted in advance of costs being incurred. The Fund will not consider costs already incurred.
7. All completed Forms will be acknowledged and clarification/additional information may be sought. Poorly completed forms, especially where required documentation is not submitted, may be returned to applicants to re-work. All questions must be completed. If you require assistance with this application please contact the Community Liaison Officer.
8. The Fund Committee may seek to meet with the applicants directly or through representatives/an assessor to more fully understand the application.
9. Approval of funds does not create a precedent that the same or similar applications will receive funds in subsequent years, and the same event will not receive funding for more than three years.
10. Funds must be drawn down within one year from date of approval of application. Successful applicants have one year in which to draw down funds in no more than two tranches and based on submission of original receipts only for items included in the application.
11. The Fund Committee reserve the right to carry out an audit of expenditure in a reasonable timeframe after the granting of funds.
12. Applications seeking support as a replacement for previously state funded activities are not eligible for consideration.
13. Successful applicants are required to acknowledge the Croke Park Community Fund. Such acknowledgement will assist in driving awareness of the fund among local residents in the catchment area. The Fund logo must be used in a prominent place (and be sized in proportion to the level of the contribution in comparison with other benefactors) on all documentation produced in relation to the project. For capital projects, a permanent plaque must be displayed in a position agreed with the Fund. For events, banners are available for display and must be returned after the event and prior to the issuing of any funds. Failure to comply with these acknowledgement requirements may lead to a reduction in, or withdrawal of, funds. The Fund logo can be downloaded from www.crokepark.ie/about/community/community-fund.
14. The Fund Committee's decision is final.